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Monday 9th June 2025

Dear Parents/Carers for **Early Years, Year 1, Year 2, Year 3, Year 4, Year 5 and Year 6.**

We are holding Parent/Teacher Consultation Meetings on the following days:

Wednesday 18th June 3.30pm – 5.30pm and Thursday 19th June 3.30pm – 7pm

**Class 5B ONLY Tuesday 17th June 3.30pm – 7pm (Meeting Room Main Office) and
Wednesday 18th June 3.30pm – 5.30pm**

We would like you to bring your children with you to the appointment as your child's class teacher will be sharing individual pupil progress information.

Each appointment will last ten minutes and will take place in your child's classroom (unless stated otherwise) – you will be directed to the appropriate classes when you arrive. At the end of ten minutes a bell will ring to indicate that the appointment has ended. Please respect the fact that appointments are limited to 10 minutes. We do not want to create a queue, and want to ensure that you are all seen at the time of your appointment and do not have to wait. If you feel that you need more time to discuss your child's progress, you are very welcome to make an additional appointment at another time. We respect that some of you have taken time off work to attend an appointment, and therefore it is important that we run to time and ensure that we meet your expectations. So that we can avoid large groups of people gathering in the corridors outside of classrooms, please do not arrive any earlier than 5 minutes before your appointment.

This Parents Evening is an opportunity for you to:

- *Discuss your child's current attainment and progress
- *Ask any questions you may have about their learning

Appointments will be allocated on a first-come, first-served basis. If you have more than one child in the school, please indicate all classes that require appointments so that teachers can do their best to keep appointment times as close as possible.

Please complete the slip below and return it to your child's class teacher.

Yours sincerely,

Ms D Kimpton
Headteacher

Please only return 1 slip per family by **Friday 13th June**



Child's Name (Please complete)	Class (Please complete)	Day / Time Allocated (<i>school use only</i>)

Wednesday 18th June 2025	
Time Band	Please Tick
3.30pm – 4.00pm	
4.00pm – 4.30pm	
4.30pm – 5.00pm	
5.00pm – 5.30pm (last appt. 5.20 pm)	

Thursday 19th June 2025	
Time Band	Please Tick
3.30pm – 4.00pm	
4.00pm – 4.30pm	
4.30pm – 5.00pm	
5.00pm – 5.30pm	
5.30pm – 6.00pm	
6.00pm – 6.30pm	
6.30pm – 7.00pm (last appt 6.50pm)	

Tuesday 17th June 2025- Class 5B Only Meeting Room in Main Office	
Time Band	Please Tick
3.30pm – 4.00pm	
4.00pm – 4.30pm	
4.30pm – 5.00pm	
5.00pm – 5.30pm	
5.30pm – 6.00pm	
6.00pm – 6.30pm	
6.30pm – 7.00pm (last appt 6.50pm)	